

Project Budget

(1) Applicant Name: Facilitating Access to Coordinated Transportation (FACT)

(2) Indirect Cost Rate: _____

(3)	(4)	(5)	(6)	(7)	(8)	(9)
Task #	Task/Milestone Description	Direct Costs	Grant Funds Indirect Costs	Subtotal	Matching Funds	Total Project Cost
1	Access Provider Selection and Preparedness					
A.	Identification of Initial Third-Party Access Providers to provide On-Demand WAV services			\$ -		\$ -
B.	Contracting with Additional Third-Party Transportation Vendors			\$ -		\$ -
2	Additional Support Services and Equipment Selection and Preparedness					
A.	Contracting with Third-Party Paratransit Consultant			\$ -		\$ -
B.	Contracting with Third-Party Vehicle Mechanic/Inspector			\$ 2,000.00		\$ 2,000.00
C.	Contracting with Third-Party Marketing Consultant			\$ 10,000.00		\$ 10,000.00
D.	Hiring of Service Analyst			\$ 48,000.00		\$ 48,000.00
E.	Contracting with Third-Party Backup Call Center			\$ 20,000.00		\$ 20,000.00
F.	Contracting with Third-Party Trip Management Software			\$ 20,000.00		\$ 20,000.00
G.	Purchase of WAV Vehicles and Other Equipment			\$ -	\$172,224.88	\$ 172,224.88
H.	Conducting Vehicle Inspections			\$ 4,000.00		\$ 4,000.00
3	Development of Operations Plan					
A.	Conducting Needs Assessment and Development of Draft Operations Plan			\$ 15,000.00		\$ 15,000.00
B.	Development of Final Operations Plan			\$ 5,000.00		\$ 5,000.00
4	Deployment of WAV Service					
A.	Providing On-Demand WAV Service to the Public			\$ 2,037,633.00		\$ 2,037,633.00
5	Outreach efforts to publicize and promote available On-Demand WAV services to disability communities					
A.	Preliminary AFA Outreach and Marketing for Airport WAV Services			\$ 115,000.00		\$ 115,000.00
B.	Development and Deployment of Marketing Outreach with Third-Party Marketing Consultant			\$ 10,000.00		\$ 10,000.00
C.	Adjustments to Outreach Activities			\$ -		\$ -
6	Monitoring Program					
A.	Adjustments to On-Demand WAV Service			\$ 6,500.00	\$ 50,000.00	\$ 56,500.00
B.	Compliance Monitoring of Vehicles			\$ 12,000.00	\$31,418.97	\$ 43,418.97
C.	Compliance Monitoring of Drivers and Other CPUC Safety Requirements			\$ 10,000.00	\$40,000	\$ 50,000.00
D.	Quarterly Reports			\$ 7,500.00	\$ 40,000.00	\$ 47,500.00
E.	Project Budget and Schedule Monitoring			\$ 15,000.00	\$ 50,000.00	\$ 65,000.00
		(10)	(11)	(12)	(13)	(14)
Total Cost (\$)		\$ -	\$ -	\$ 2,337,633.00	\$ 383,643.85	\$ 2,721,276.85

INSTRUCTIONS

The Project Budget template has been developed to match the Project Scope of Work template and provide the format for Applicants to illustrate their proposed project costs.

Applicants that intend to apply Indirect Costs to their proposed project should ensure that the indirect costs are incorporated into the Project Budget. See the Call for Projects for additional required documentation if indirect costs will be included in the budget.

Using the "Project Budget" tab, propose a budget for implementing the project described in the Applicant's proposed Scope of Work. The following notes correspond to the **pink** numbered columns or rows in the Project Budget template.

(1) Applicant Name: Enter the name of the Applicant, as listed on the Application.

(2) Indirect Cost Rate: Enter the Applicant's indirect cost rate. If the Applicant does not intend to include indirect costs in the Project Budget, enter 0%. If the Applicant has a Federally Negotiated Indirect Cost Rate (FNICR), list the percentage. If the Applicant does not have a FNICR, the 10% de minimis rate can be used.

(3) Task #: Copy and paste each Task number or Milestone letter from the Applicant's Scope of Work. Add/remove rows as needed. Tasks should be noted with grey shading and bold text as shown in the template example.

(4) Task/Milestone Description: Copy and paste each Task or Milestone description from the Applicant's Scope of Work. Add/remove rows as needed.

(5) Grant Funds - Direct Costs: Enter the amount of Direct Costs. See the Call for Projects for a definition of what constitutes a direct vs an indirect cost.

(6) Grant Funds - Indirect Costs: Enter the amount of Indirect Costs. See the Call for Projects for a definition of what constitutes a direct vs an indirect cost.

(7) Grant Funds - Subtotal: This column will automatically add the amounts the Applicant entered in columns (5) and (6) for each Task/Milestone.

(8) Matching Funds: Enter the amount of Matching Funds the Applicant will use to pay for each Task or Milestone. If the Applicant does not have Matching Funds for a particular Task/Milestone, enter \$0.

(9) Total Project Cost: This column will automatically add the amounts in columns (7) and (8) for each Task/Milestone.

(10) Total Cost \$ - Grant Funds (Direct Costs): This row will automatically add the amounts in column (5).

(11) Total Cost \$ - Grant Funds (Indirect Costs): This row will automatically add the amounts in column (6).

(12) Total Cost \$ - Grant Funds (Subtotal): This row will automatically add the amounts in column (7).

(13) Total Cost \$ - Matching Funds: This row will automatically add the amounts in column (8).

(14) Total Cost \$ - Total Project Cost: This row will automatically add the amounts in column (9).

